

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site (www.oxfordshire.gov.uk.)

If you have a query, please contact Cameron MacLean (Tel: 07526 985978 Email: cameron.maclea@oxfordshire.gov.uk)

AUDIT & GOVERNANCE COMMITTEE - WEDNESDAY, 11 MAY 2022

RECOMMENDATIONS FROM THE AGENDA	DECISIONS	ACTION
<p>1. Apologies for Absence and Temporary Appointments</p>	<p>Apologies for absence were received from Cllr Brad Baines, Deputy Chair. Cllr Pressel substituted for Cllr Baines.</p>	<p>DLG</p>
<p>2. Declaration of Interests - see guidance note</p>	<p>There were none.</p>	
<p>3. Minutes</p> <p>To approve the minutes of the meetings of the Audit & Governance Committee held on -</p> <ol style="list-style-type: none"> 1. 05 January 2022; and 2. 16 March 2022. 	<p>The Minutes of the meetings of 05 January and 16 March 2022 were approved with minor amendments.</p>	<p>DLG: C. MacLean</p>
<p>4. Petitions and Public Address</p>	<p>There were none.</p>	
<p>5. Annual Report of the Chief Internal Auditor</p> <p>Annual Report by Chief Internal Auditor</p> <p>The report summarises the outcome of the Internal Audit work in 2021/22 and provides an opinion on the Council's System of Internal Control. The opinion is one of the sources of assurance for the Annual Governance Statement.</p> <p>The Audit and Governance Committee is RECOMMENDED to consider and endorse the annual report.</p>	<p>Recommendations agreed.</p>	<p>DF: S. Cox/T. Clayton</p>

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<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>6. Internal Audit Strategy & Annual Plan 2022/23</p> <p>Report by Director of Finance</p> <p>This report presents the Internal Audit Strategy and Internal Audit Plan for 2022/23. A separate plan for Counter-Fraud activity will be presented to the July 2022 Committee. Appendix 2 of the report sets out the annual Internal Audit plan for 2022/23.</p> <p>The Committee is RECOMMENDED to comment and note the Internal Audit Strategy and Internal Audit Plan for 2022/23.</p>	<p>Recommendations agreed.</p>	<p>DF: S. Cox/T. Clayton</p>
<p>7. Accounting Policies for Inclusion in the 2021/22 Statement of Accounts</p> <p>Report by Director of Finance</p> <p>The Committee is asked to consider a report setting out the approach taken to the preparation of the 2021/22 Statement of Accounts including:</p> <ol style="list-style-type: none"> 1. The proposed timetable for the 2021/22 Statement of Accounts and External Audit; 2. Future changes to the Code of Practice on Local Authority Accounting in England and Wales ("the Code"); and 3. The approved Significant Accounting Policies which describe how the Council has interpreted and applied the Chartered Institute of Public Finance and Accountancy (CIPFA) 2021/22 Code of Practice on Local Authority Accounting in the United Kingdom which is the basis for the preparation of the accounts. <p>The Committee is RECOMMENDED to –</p> <ol style="list-style-type: none"> 1. Note the proposed timetable for the 2021/22 Statement of Accounts and the 	<p>Recommendations agreed.</p>	<p>DF: R. Quayle</p>

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<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>highlighted future changes; and</p> <p>2. Ratify the accounting policies as approved by the Chief Finance Officer annexed to the report.</p>		
<p>8. Treasury Management Annual Performance Report</p> <p>Report by Director of Finance</p> <p>Audit & Governance Committee is RECOMMENDED to note the report, and to RECOMMEND Council to note the Council's Treasury management activity in 2021/22.</p>	Recommendations agreed.	DF: T. Chapple
<p>9. Update on Activities of The Constitution Review Working Group</p> <p>Report by Director of Law and Governance</p> <p>The Committee is RECOMMENDED to:</p> <p>1. Note the progress of the Working Group made to date and the areas to be covered in the report to be delivered by 31 July 2022.</p> <p>2. Approve, in principle, the idea that the Working Group should continue its work after 31 July 2022.</p>	Recommendations agreed.	DLG: A. Bradley
<p>10. Audit & Governance Committee Work Programme 2022/23</p> <p>To note the Audit & Governance Committee Work Programme 2022/23.</p>	Noted with minor amendments.	DLG: C. MacLean
<p>11. Local Code of Corporate Governance</p> <p>Report by Monitoring Officer</p> <p>In 2016 CIPFA & SOLACE produced an updated guidance and framework with the identified principles that should underpin the governance of each local authority, and</p>	Recommendations agreed.	DLG: A. Bradley

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<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>a structured approach to assist individual authorities to achieve good governance, "Delivering Good Governance in Local Government: Framework 2016 Edition." The Council's Code of Corporate Governance is based upon this guidance.</p> <p>The Committee is RECOMMENDED to approve the Local Code of Corporate Governance.</p>		
<p>12. Ernst & Young (EY) - Progress Report</p> <p>Representatives from the External Auditors Ernst & Young (EY) will attend the meeting to give a verbal update on progress on the Annual Statement of Accounts.</p>	<p>Noted (included in presentation on Item 8).</p>	<p>DF: T. Chapple</p>